

Chesapeake Bay Wine & Harvest Festival

At Stratford Hall

SEPTEMBER 25 & 26, 2010

VENDOR/MERCHANT AGREEMENT

Definitions:

1. "Vendor" and/or "Merchant" means the undersigned, whether sole proprietorship, partnership, joint venture or corporation
2. "Management" means **Robert E. Lee Memorial Association (RELMA)**

The Chesapeake Bay Wine and Harvest Festival will include food, educational, craftsmen, museum, and artists. All participants who are selling items will pay booth fees as noted below. Businesses who would like to promote their business either through direct sales or distribution of literature will pay booth fees as noted below. (Non-profit participants who are not selling products but will provide educational displays will not pay a fee but need to register). Food vendors needing an electrical hook-up will pay an additional \$25. fee and need to check with management for availability before registering.

List all products to be sold or business to be promoted - Please be complete, you may not add additional items without approval:

BOOTH RENT if applicable 10 X 10 \$125.00 _____ 10 X 20 \$150.00 _____ TOTAL AMOUNT ENCLOSED: _____ <p style="text-align: center;">****LATE FEE OF \$25 TO BE ADDED AFTER AUG. 31st****</p>	Mail Check & Application to: RELMA, 483 Great House Road, Stratford, VA 22558. Attn: Jon Bachman Make checks out to RELMA
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THIS EVENT WILL TAKE PLACE RAIN OR SHINE

Vendors need to provide tents, signage, tables and table covering. Your site must be set up and ready for public viewing by 10:30 am on Saturday, September 25, and Sunday, September 26, 2010. Set up times: 9:00 am – 10:30 am. Activity times both days: 11:00 am – 5:00 pm. Space is allotted at the discretion of the Event Coordinator. Food vendors are required to obtain proper permit from the Westmoreland County Health Department, 804-493-1335. Virginia Sales Tax is solely responsibility of each vendor. No pets in historic area. Vendor spaces must be occupied at all times. No break down before 5:15 pm. No electricity is available except for food vendors. No generators please. Vendor parking will be available.

Vendor/Merchant's Name

Address: _____

City/State: _____ Zip: _____

Email Address: _____

Business Telephone: _____

Home Telephone: _____

Please sign and return the original to the address above by August 25th. Limited Space available.

Signed: _____

Approved by: _____

Vendor

Date Signed: _____

Date Application Received: _____